



DISC

Digital Initiatives & Scholarly Communication

2017-2018

Zimmerman DISC

Scholarly Communication Fellowship

The Scholarly Communication Fellowship is awarded to a graduate student enrolled at the University of New Mexico to assist in maintaining UNM's online scholarly resources, including the Digital Commons Repository, Online electronic journals, and the Searchable Ornithological Research Archive. This fellowship will provide a valuable introduction to a variety of scholarly communication issues, open access and online publishing practices, and the management of digital scholarship services.

Fellowship Duties and Responsibilities

The fellow will work closely with DISC staff to post electronic theses and dissertations, faculty publications, and University Archives materials using the UNM Digital Repository system (digitalrepository.unm.edu), where they will be available for students, researchers and the public. The fellow will also assist with the management of UNM open access journals and work on a project with UNM Press to add electronic monographs to the digital repository. Depending on the Fellow's research interests, there are opportunities to conduct user surveys, design new features for scholarly resources websites and develop digital exhibits showcasing UNM scholarly content. The fellow will be required to give a presentation on their fellowship experience during the spring, 2018 semester.

Position Requirements

Fellows should have good writing, communication and customer service skills, experience working with Adobe Acrobat and Microsoft Office, and have some basic experience adding content to websites or databases. In addition:

1. Applicants must be graduate students in residence at the University of New Mexico and have completed a minimum of 6 credit hours toward their degree. Students are required to be registered for a minimum of 6 hours each semester during the fellowship period.
2. Applicants must be legally authorized to work in the United States.

Terms of the Award

The award is \$15,000 for the academic year. The fellow will work 20 hours per week during fall and spring semesters. Fellowships typically begin one week before the start of classes and end the last day of finals each semester, excepting UNM holidays.

Application Requirements

- 1.** A completed application form (see below).
- 2.** A letter of application specifically addressing your qualifications for the fellowship.
- 3.** Two letters of recommendation from individuals familiar with your academic or work experience.
- 4.** Your current Résumé or Curriculum Vitae.
- 5.** Unofficial copies of your academic transcripts (Xerox copies are acceptable).
- 6.** Deadline for Receipt of Applications is June 30, 2017.

Send or Email your Application to:

Kevin Comerford, Associate Professor
Director of Digital Initiatives and Scholarly Communication
UNM University Libraries
1 University of New Mexico, MSC05 3020
Albuquerque, NM 87131-0001
kevco@unm.edu

Deadline for Receipt of Applications is June 30, 2017.

*University of New Mexico Libraries
Digital Initiatives and Scholarly Communication*

**2017–2018 Scholarly Communication Fellowship
Application Form**

Application Deadline: June 30, 2017

<i>Application Date</i>	
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<i>Applicant Name</i>	
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<i>UNM Banner ID</i>	
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<i>Mailing Address</i>	
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<i>Phone</i>	
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<i>Email</i>	
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<i>UNM Academic Department</i>	
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<i>Degree Program</i>	
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<i>Expected Date of Graduation</i>	
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<i>Thesis or Dissertation Topic</i>	
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Be Sure to Include the Following in your Application Packet:

1. This completed application form.
2. A letter of application specifically addressing your qualifications for the fellowship.
3. Two letters of recommendation from individuals familiar with your academic or work experience.
4. Your current Résumé or Curriculum Vitae.
- 5.** Unofficial copies of your academic transcripts (Xerox copies are acceptable).

Email or send your completed application packet to:

Karin Comeyford, Director of Digital Initiatives and Scholarly Communication

UNM University Libraries
1 University of New Mexico, MS05 3020
Albuquerque, NM 87131-0001
kerec@unm.edu