Graduate Assistant (Multimedia & Digital Communications)
Africana Studies Program
Application Deadline: 15 September, 2017

Position Description

The Africana Studies Program is hiring a 20-hour (.50 FTE) graduate assistant to assist with creating a variety of graphic design and artistic productions to enhance our undergraduate program.

Position Duties

• Contribute to developing, promoting and maintaining website/social media presence
• Assist with planning, coordinating and promoting courses, programs, and events
• Help with designing public relations/branding materials

Preferred Qualifications

• Experience using a variety of computer-based programs, interfaces and technologies to create multimedia content for Internet, mobile devices, broadcasting and other platforms.
• Familiarity with digital photography and audio/video production

Required Documents

• Cover Letter
• Current CV

To Apply Please Email Required Documents by August 21, 2017 to:

Florence Gonzales, Operations Manager
College of Arts and Sciences
fgonzale@unm.edu