UNM’s Anderson School of Management Behavioral Lab Research Assistant

Anderson School of Management is seeking applications from current UNM graduate degree/doctoral students for an Experimental/Behavioral Lab RA to start in January 2022. The Behavioral Lab RA works closely with Anderson undergraduate and graduate students, faculty, and staff to support and strengthen experimental behavioral research for Anderson School of Management faculty. The Lab Manager will oversee the day-to-day research being conducted in the lab, such as scheduling and supervising the running of online and in-lab studies, coordinating weekly lab meetings and administrative tasks of the laboratory, training and supervising undergraduate and graduate research assistants, and communicating with research participants and collaborators. The position is a .50 - .75 FTE (20-30 hours per week) appointment, depending on availability and qualifications and reports to the Anderson Behavioral Lab Director.

Primary Responsibilities:

- Scheduling and supervising the running of online and in-lab studies
- Coordinating weekly lab meetings and administrative tasks of the laboratory
- Training and supervising research lab assistants
- Managing implementation of studies and communicating with participants, lab administrators, technical staff, and researchers.

Minimum Qualifications:

- UNM graduate student in Social/Behavioral Sciences or closely related discipline
- Experience with basic data entry and data management via Excel or similar software

Preferred Qualifications:

- Ph.D. candidate in Social/Behavioral Sciences or closely related discipline
- Exceptional organization and attention to detail
- Exceptional social and communication skills
- Experience with survey research design and online deployment of surveys
- Experience with human subjects/experimental research and software such as Sona Systems

Applicant Instructions:

- Please send a current resume/CV, cover letter and list of 3-5 professional references to: mchale@unm.edu.
- The position will be open until filled, but applications are strongly encouraged by the best consideration deadline of Sunday, November 28, 2021.