

Community Service Collections

Center for Southwest Research
The University of New Mexico

The Community Service Collections Fellowship is awarded to a graduate student enrolled at the University of New Mexico for work on various unprocessed archival collections including the Southwest Organizing Project (SWOP) papers, Alejandro Lopez Community Service papers, and other collections.

The work will involve processing various types of archival material including: organizational files; administrative and personal correspondence; project/event flyers, promotional materials, photographs and VHS documentaries; and audio cassettes recordings of community and family oral interviews. Material in the collections address various organizational city and state wide projects, protests and events. The collections are rich for interdisciplinary research topics in activism, sustainability, administration and mobilization of political and social causes starting from the 1980s. Potential users include students and faculty in American Studies, Ethnographic Studies, Chicana/o Studies, Native American Studies, Latin American Studies, American Studies, Political and Social Sciences, Peace Studies, History and Regional and Community Planning.

Duties and Responsibilities

The fellow will process (preserve, organize, arrange and describe) original archival material. The fellow will consult with resources and persons involved with the creation of the materials to acquire background information about the collections. The fellow will create an inventory with descriptive information to be published as a finding aide on the CSWR online catalogue (Rocky Mountain Online Archive).

Terms of the Award

The award is for \$15,000. The fellow will work 20 hours each week during the fall and spring semesters including finals week and the week before the start of classes in both the fall and the spring. University-wide holidays are exempted. The fellow is required to give a short research presentation in Spring 2018 relating to the work accomplished during the fellowship.

Selection Criteria

Required:

- Graduate student in residence at the University of New Mexico with a minimum of 6 credit hours of course work, thesis or dissertation hours which count towards the graduate degree
- Research and writing skills
- Good communication, organization and time management skills
- Legally authorized to work in the United States

Preferred:

- Academic degree or focus on New Mexico history & culture, Education, Social & Political Science, Chicana(o)/Native American/Latin American Studies or related disciplines.
- Familiarity with issues of significance to local and regional history and culture
- Knowledge of Microsoft office suite including Excel spreadsheets

Application Requirements

- Letter of application specifically addressing the selection criteria
- Two letters of recommendation from individuals familiar with applicant's academic and work experience; letters should include telephone numbers for verification
- Copy of a recent research paper (first 1-3 pages only)
- Applicant's resume/curriculum vitae
- Completed application form

Applications available online at: <http://elibrary.unm.edu/cswr/fellowships.php>

Request additional information and/or send your completed application packet to:

Samuel Sisneros
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Albuquerque, NM 87131-0001
505-277-0487 or Ssisne01@unm.edu

Deadline for receipt of application is Friday June 30, 2017

(All fellowship awards pending final budget approval before fall semester)