

Graduate Studies Assistantship Deadlines

New Appointment	Contracts with a start date in January, August, or June: Six weeks prior to the first day of the semester; all other contracts: 15 business days prior to start date
Terminations	15 business days prior to termination date (applies only to contracts ending earlier than original end date on contract)
Job Extensions	Contracts with a start date in January, August, or June: Six weeks prior to the first day of the semester; all other contracts: 15 business days prior to start date
Revisions (appointment percent changes, salary changes, etc)	15 business days prior to start date
Non-Standard Payments	15 business days prior to start date

6/24/2011