Graduate Research Assistant

Job Description

El Centro de la Raza is looking for a Graduate Research Assistant needed to work in the area of assessment to do qualitative and quantitative research, strategic planning, data analysis, and reporting. All the work on assessment will pertain to El Centro de la Raza, UNM2040, and its programming.

Responsibilities:

- Researching and compiling information on assessment methods and systems
- Conceptualizing assessment based on actual programming within El Centro
- Analyzing and reporting on assessment programs
- Developing and implementing surveys
- Attending committee meetings and reporting on findings
- Developing and maintaining a research agenda
- Develop reports and coordinate program-wide meetings to report findings

Qualifications

- Research-oriented
- Independent and self-oriented
- Excellent oral and written communication skills
- Interpersonal skills
- IT and social media skills

This research assistantship will be for up to 10 hours a week.