Teaching Assistant – College of Nursing

The College of Nursing is looking for a friendly and competent teacher assistant to join our team. If you are a compassionate and self-motivated individual with a specific interest in education, we urge you to apply. In this position, you will be responsible for supervising students, developing lesson plans, preparing lesson material, and maintaining classroom tidiness.

To excel in this role, you must demonstrate excellent written and verbal communication skills, as well as in-depth knowledge of classroom activities and teaching methods.

Teacher Assistant Responsibilities:

- Work with the lead teacher to monitor the class schedule.
- Assist teachers with lesson preparation by getting materials ready and setting up equipment and assist with grading.
- Revise lesson material with students individually or in small groups.
- Ensure the classroom environment is safe and clean.
- Collaborate with lead teachers to recognize issues students are facing and recommend solutions.
- Help lead teachers to create lesson plans.
- Comply with state, school, and class rules and regulations.
- Attend all training classes.
- Other duties as assigned.

Teacher Assistant Requirements:

- Must be enrolled in a graduate program in nursing or related field.
- Bachelor’s degree in nursing or relevant field is required.
- Solid understanding of classroom activities and teaching best practices.
- Must have a compassionate and positive attitude.
- Excellent written and verbal communication skills.
- Must be organized.

Campus: Health Sciences Center (HSC) - Albuquerque, NM
Pay: $17.00 to 21.00 per hour

Application Instructions: Please e-mail your cover letter and resume to Matthew Montoya MatMontoya@salud.unm.edu by 8/9/2021

The University of New Mexico is committed to hiring and retaining a diverse workforce. We are an Equal Opportunity Employer, making decisions without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran status, disability, or any other protected class.