The Department of Psychiatry & Behavioral Sciences is a multi-division department within the UNM School of Medicine. We provide excellent, innovative education to residents, medical students, and health professionals; the highest quality mental health care to the citizens of New Mexico; and pursue outstanding multidisciplinary research that helps solve important health problems.

The Child and Adolescent Division within the broader of Psychiatry & Behavioral Sciences is seeking a self-motivated individual to join our dynamic multi-disciplinary ACTION III team, embedded within UNM Hospital Children’s Psychiatric Center-Outpatient Services (CPC-OS). Addressing Childhood Trauma through Intervention, Outreach, and Networking (ACTION III) is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA) National Child Traumatic Stress Initiative (NCTSI).

Since 2012, the goals of the ACTION Program have been to a) Increase access to evidence-based, trauma-focused behavioral health services for children/ families in Albuquerque and across New Mexico via an outpatient trauma-informed specialty clinic in CPC-OS; and b) Facilitate trauma-informed training and outreach to behavioral health professionals and community partners to contribute to a trauma responsive system of care, grounded in collaboration among child-serving organizations and institutions. ACTION III will investigate the sustainability of implementing a trauma responsive system of care in youth-serving clinics and programs in UNMH. It will include evaluation of collaborations and multi-type partnerships involved in a trauma responsive system. ACTION will identify better ways of addressing health inequity influenced by multicultural stress and discrimination, cultural bias, and racial trauma in health care systems.

ACTION is seeking a detail oriented, self-motivated Graduate Research Assistant to serve as part of our research team. This position requires an organized individual who demonstrates initiative and possesses excellent time management skills. Under the supervision of Psychiatry & Behavioral Sciences faculty, the graduate assistant will be primarily responsible for some or all of the following:

- Literature reviews and manuscript assistance (e.g., reviewing clinical psychology and behavioral health literature, drafting and editing papers and other documents)
- Data collection, data entry, and database management (e.g., administer clinical research and evaluation instruments, assist with interviews and focus group facilitation, clean submitted data, survey creation, and preliminary data analyses etc.)
- Communication, scheduling and consenting participants and others involved with the projects/study
- Assist with project logistics and reporting (e.g., materials for meetings and events, annual reports)
- Support training and engagement with community-based data collectors (clinic staff and partners) on specific data collection protocols
- Communication with community partners and stakeholders (e.g., video/phone calls, emails and creating grant-specific documentation)
- Other job-related duties as assigned

MINIMUM JOB REQUIREMENTS:

Graduate level standing or advanced skills required to perform research and/or evaluation involved, usually requiring significant (approx. 2 years) practical and research experience.

KNOWLEDGE, SKILLS, AND ABILITIES:
• Any skills or knowledge necessary for the specific research project
• Knowledge of MS Office applications, including Word, Excel, and PowerPoint
• Knowledge of statistical software, such as SPSS or SAS
• Knowledge of database software, such as Smartsheet, REDCap, Qualtrics
• Classes and/or experience relevant to behavioral health program evaluation
• Coursework in Psychology, Public Health, Social Work or behavioral health fields; and/or math and statistical analysis with client-level data sets
• Experience working with, or specific knowledge of, state child welfare systems
• Additional skills or knowledge necessary for grant-funded program evaluation

To learn more, please contact Rebecca Ezechukwu, PhD. To apply, please email current CV and cover letter to Dr. Rebecca Ezechukwu, rezechukwu@salud.unm.edu Applications will be reviewed regularly until the position is filled. Anticipated start date is January 16, 2023, or earlier.