

**Graduate Assistant Opportunity**  
**Center for Education Policy Research, College of Education**

The Center for Education Policy Research (CEPR) is seeking a skilled statistician/data manager to support a variety of research and evaluation projects related to key educational issues in our state. CEPR provides comprehensive consultation and planning and rigorous research and program evaluation to guide policy and improve practices that foster student success at all levels of the preschool through post-secondary continuum.

**Major Duties/Responsibilities:**

Assists in research design for research and program evaluation.  
Programs, debugs, and runs queries for a variety of data extracts and reports.  
Implements data validation procedures and evaluates data quality.  
Reconfigures data to meet file format, analysis, and software requirements.  
Performs descriptive and inferential statistical analysis and advanced models.

**Minimum Qualifications:**

Current graduate student.  
Successfully completed introductory and intermediate coursework in statistics.  
Expert in MS Excel.  
Proficient in statistics software such as SPSS, SAS, and Stata.  
Well organized and attends to detail; enjoys challenges and is excited to learn new skills.  
Available 25 to 30 hours per week.

**Preferred Qualifications:**

Expert in statistics software such as SPSS, SAS, and Stata.  
Familiarity with web-based data collection tools such as Opinio and Survey Monkey.  
Proficient with Tableau and MS PowerPoint.  
Ability to collaborate with a multi-disciplinary team of researchers.

Please email a cover letter explaining relevant training, including coursework, and experience and a copy of your resume to:

Tom Dauphinee, Ph.D. care of Gail Mercer  
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