At a glance: If you have the Banner role “Faculty and Graduate Student Advisor” then you have access to SHATCMT. This is part of the non-course form that is now used to record student’s completed exams, approval of AC & POS, etc.

Navigate to SHATCMT, enter the UNMID#, key “GR” as the Level, click Go button.

Navigate to SHANCRS, enter the UNMID#, click Go button. OR you can click Related (in the red bar) and choose the form you wish to go to.

The Event or CAPP Non-Course Requirement will tell you what Plan (I, II, or III) the POS is for or if it’s for a Transcripted Graduate Certificate.

The exam codes are:
M1 – Plan I Masters Program
M2 – Plan II Masters Program
M3 – Plan III Masters Program
M4 – Transcripted Graduate Certificate

(Please note, you can find all of these by clicking the three dots next to under the Event column)