GRADUATE STUDENT Orientation
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YOUR GRADUATE EDUCATION AT UNM SHOULD BE A TRANSFORMATIVE EXPERIENCE. HERE, YOU'RE LEADING THE WAY IN CUTTING-EDGE RESEARCH, INNOVATIVE PEDAGOGIES, AND CRITICAL COMMUNITY ENGAGEMENT. YOU’LL WORK ALONGSIDE INTERNATIONALLY RENOWNED SCHOLARS, AWARD-WINNING TEACHERS, AND FACULTY WHO WILL BE COMMITTED TO MENTORING YOU TOWARD SUCCESS. YOU’LL RESEARCH IN THE LIBRARY’S RICH ARCHIVES, STUDY UNDER THE VIGAS OF UNM’S HISTORIC ARCHITECTURE, AND READ ON THE SMALL HILLS OF THE DUCK POND. YOU’LL ALSO WORK IN STATE-OF-ART LABS WITH ACCESS TO TECHNOLOGIES THAT WILL LET YOU PUSH THE BOUNDARIES OF YOUR SCHOLARSHIP AND IDEAS. YOU’LL CATCH NAPS IN A QUIET CUBBY AND THEN BURN THE MIDNIGHT OIL IN FRONT OF YOUR COMPUTER. YOU’LL CREATE FRIENDSHIPS THAT MIGHT OUTLAST YOUR MEMORY, AND YOU’LL LIVE AND LEARN IN A PLACE PEOPLED BY THE FIRST ENGINEERS, HEALERS, STORYTELLERS, AND TEACHERS OF THE REGION. UNDER THESE CONDITIONS, I EXPECT YOUR GRADUATE EDUCATION AT UNM WILL FUNDAMENTALLY CHALLENGE YOU TO SOLVE FOR THE UNKNOWN VARIABLES OF THE PAST, PRESENT, AND FUTURE.
Getting Started at UNM
Student Health and Counseling (SHAC) provides health and counseling services to all UNM students for nominal fees. Students are not required to have health insurance to be seen at SHAC. However, SHAC strongly recommends that all students have health insurance to help defray the costs of health care.

Graduate Students with assistantships may receive health insurance as part of their assistantship package. Graduate students not covered by insurance—including international students—may still be eligible to enroll in the plan, but are responsible for costs.

Visit the following for more information:

- SHAC Website
- Insurance Website
NAME & ADDRESS CHANGE

Students are responsible for notifying the University of any changes in name or address. Addresses can be changed using Demographic Self-Service (DSS).

To change your address:

1. Log on to my.unm.edu with your NetID and password.
2. Click on the “Personal Information” link, then the “Addresses and Directory Information.” This will take you to a new page in which you can view and update your current address information, your general directory information, and your email information.

VISIT THE FOLLOWING TO CHANGE YOUR ADDRESS

DEMOGRAPHIC SELF-SERVICE

STUDENT CONFIDENTIALITY

The University of New Mexico complies with the Family Educational Rights and Privacy Act (FERPA). Copies of and information about FERPA are available in the Records and Registration Office, Student Services Center, Room 250.

Directory information may be released to the public unless the student has requested that information be withheld. Directory information includes: the student’s name, address, e-mail address, telephone listing, date of birth, major field of study, full or part-time status, dates of attendance, degrees and awards received, most recent previous educational agency or institutions attended by the student, participation in official recognized activities and sports, and the weight and height of members of athletic teams.

Students who wish to have “directory information” withheld must show a photo ID and submit a written request for such status to the Records and Registration Office in the Student Services Center, Room 250 by the end of late registration for any semester.
GETTING YOUR UNM ID NUMBER

Each student must create a UNM NetID. Your NetID and password provides access to various online services. You need a NetID to complete a wide variety of UNM services, including:

- Use your UNM email account
- Register for classes
- Buy a parking permit
- Take online classes via UNM Learn
- Check your financial aid
- Additional computer and network services.

When you create a NetID, a UNM email account is automatically created for you in this format: <your netid>@unm.edu.

VISIT THE FOLLOWING TO CREATE YOUR NET ID

NET ID PAGE

GETTING YOUR LOBO CARD

The Lobo Card allows you to:

- Check out materials from UNM libraries
- Receive discounts at the UNM Bookstore on specified items
- Attend athletic events
- Access Johnson Gym
- Take advantage of recreational services
- Access campus meal plans
- Pay at participating eateries on and off campus
- Access user-activated options for the card, including use as a bank debit card, ATM card, and telephone calling card

VISIT THE FOLLOWING TO LEARN MORE

LOBO CARD WEBSITE
Albuquerque boasts a variety of housing options, with rents typically lower than in other metro areas. Explore the links below to discover some of the housing options available to you. Please note: Graduate Studies does not officially endorse any of the websites listed below, nor does it screen or make any determinations about the properties listed therein. They are provided for convenience only.

**UNM STUDENT HOUSING**

**UNM HOUSING BULLETIN BOARD**

**ALBUQUERQUE CRAIGSLIST**

**ZILLOW.COM**

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Parking on UNM campus is limited, but if you choose to drive to campus you’ll need a parking permit. A variety of alternative transportation choices are available, including a free city bus pass for UNM students.

**VISIT THE FOLLOWING FOR MORE INFORMATION**

**UNM PARKING PERMITS & SHUTTLES**

**FREE ABQ BUS PASS**

**BIKING TO UNM**

**NEW MEXICO RAIL RUNNER**
Enrollment Procedures and Policies
UNM provides graduate student funding in a variety of forms, including service awards such as assistantships, and non-service awards such as fellowships, grants, and scholarships. You can apply for support based solely on need, in the form of work-study and loans, through the University Financial Aid Office. You can also apply for extramural support by contacting national, international, or private foundations directly; listings are often available through databases such as Pivot. Explore the links below to learn more!
To register for classes:
1. Log on to My UNM with your NetID and password.
2. Select ‘Enter LoboWeb.’
3. Once in LoboWeb, select ‘Registration and Records’ and then select ‘Registration (Add/Drop classes).’

See the Office of the Registrar’s website for semester-specific add/drop/withdrawal dates. See the UNM Catalog and your departmental guidelines for specific enrollment guidelines. For a list of current courses being offered, click here.

VISIT THE FOLLOWING TO REGISTER FOR CLASSES

ENTER LOBOWEB THROUGH MY UNM

COURSE NUMBERING & CREDIT

• 500/600 level courses are graduate courses and carry graduate credit for all graduate students, regardless of whether or not the course is in the student’s area of study.
• 300/400 level courses are available for graduate credit if listed in the UNM Catalog with either a single asterisk (*) or a double asterisk (**).
• Students who enroll in a 300/400-level course listed with a single asterisk are automatically enrolled for graduate credit, regardless of whether or not the course is in their area of study.
• 300/400-level courses listed with double asterisks are available for graduate credit only to students outside that particular area of study. Eligible student must complete and fully process a “Graduate Credit Authorization Form” by the published dates to receive credit.
• Courses numbered 700 are generally considered “professional courses” and might not carry graduate credit.
• See your departmental guidelines for specific degree requirements.

LEVEL RESTRICTION OVERRIDES

Students who wish to enroll in courses outside their level (undergraduate, graduate, etc.) must obtain permission by submitting a Level Restriction/Graduate Credit Authorization form, available on the Graduate Studies website under the “Current Students” tab.

Examples of level restrictions are:

• A graduate student who wishes to enroll in an undergraduate course for graduate credit
• A graduate student who wishes to enroll in a law, medical, or business course for graduate credit
• A law or medical student who wishes to enroll in a graduate level course for graduate credit
• A business student who wishes to enroll in a law course for graduate credit
Students who fail to pay their full required tuition and fee charges or make adequate financial arrangements with the Bursar’s Office on or before the tuition deadline will have their registration canceled and be disenrolled from all classes. Graduate students who have been awarded assistantships with tuition waivers must have their contracts processed by the Monday before the tuition deadline to avoid being disenrolled by the Bursar’s Office.

Students with canceled registration who wish to be enrolled at UNM must re-register. Such students will be required to make full payment, or must complete financial arrangements for all University charges, and pay a non refundable re-registration/late registration fee.

To make tuition payments:
1. Log on to My UNM with your NetID and password.
2. Click ‘Enter LoboWeb.’
3. Select ‘Make Payments.’
4. Select ‘Bursar Account Suite.’
5. Select ‘Make a Payment’ and enter payment information.

TO MAKE A PAYMENT, CLICK BELOW

ACCESS BURSAR THROUGH MY UNM
COURSE LOAD REQUIREMENTS

Graduate students without assistantships must enroll in at least nine credit hours to be considered full time; students registered in eight credit hours or less are considered part-time. Graduate students with assistantships must enroll in at least six credit hours to be eligible for full-time status.

International graduate students without assistantships must complete at least 9 credit hours each semester to maintain legal immigration status. International graduates with assistantships must complete at least 6 credit hours each semester. Grades of W, WP, WF or courses taken for a grade option of “audit” do not count toward the minimum enrollment requirements for maintaining legal immigration status. The Global Education Office (GEO) must report any drops below these minimum requirements to immigration within 21 days of the drop (even if the drop occurs after the semester is complete). All international students must speak with GEO before dropping below these required minimums FOR ANY REASON.

STAYING IN GOOD ACADEMIC STANDING

To remain in good academic standing students must maintain a cumulative grade point average of at least 3.0 in all courses taken for graduate credit after admission to a graduate degree program at the University of New Mexico. For more information, including guidelines for probationary status and incomplete grades, visit the Graduate Catalog by clicking the link below and selecting “The Graduate Program” from the sidebar.
NEW MEXICO RESIDENCY

If you live in New Mexico only to attend school and have a residence out-of-state the rest of the year, you are resident of that state and are not eligible for New Mexico residency. If you are financially independent and can provide documentation of residing in New Mexico for the past 12 consecutive months, you may be eligible to petition for residency and secure resident tuition.

A checklist of documentation required for the petition and deadlines for their submission is available at the Registrar Office’s Residency information Page. You can also find other forms for programs available to nonresidents.

VISIT THE FOLLOWING FOR MORE INFORMATION
RESIDENCY INFORMATION PAGE

PETITIONING THE DEAN OF GRADUATE STUDIES

Graduate students may petition the Dean of Graduate Studies for an exception to any of the University-wide academic policies or regulations specified in the University Catalog. Petitions are intended to allow students the opportunity to deal with unusual or extraordinary events, particularly circumstances beyond their control that would penalize them unfairly. It should be kept in mind, however, that a hallmark of fairness is the uniform application of the same standards and deadlines to all students.

PETITION AN ACADEMIC ISSUE
STUDENT GRIEVANCE POLICY
Most master’s degrees require 30 to 36 semester hours. Students enrolled full-time with continuous enrollment may potentially complete their degrees in 18 months to 2 years. The average completion rate is generally 2 to 3 years.

Doctoral degrees require at least 48 hours of coursework beyond the bachelor’s degree, plus 18 units of dissertation credits. Students enrolled full-time with continuous enrollment may potentially complete their degree in 3.5 to 5 years. The average completion rate is generally 4 to 7 years in disciplines which do not require previous professional employment in their admissions decisions.

**TIME LIMITS: MASTER’S DEGREE**

Master’s degree students must complete all requirements for the degree within seven years from the date of the earliest course listed on the Program of Studies. No course work older than seven years at the time of graduation may be included as part of a student’s Program of Studies. An exception will be considered if, and only if, a) some catastrophic event beyond the student’s control occurs in the last semester of the seventh year following completion of the earliest course work, and b) the student would have graduated had the event not occurred. In such cases, students may petition the Senate Graduate Committee for an exception.

**TIME LIMITS: DOCTORAL DEGREE**

All doctoral students are required to take a doctoral comprehensive examination that usually takes place at the time when coursework for the degree is completed and the student is ready to begin the dissertation. Once students pass the comprehensive examination, they have five (5) years to complete all degree requirements, including the defense of the dissertation and submission of the dissertation to Graduate Studies.
Campus Organizations for Graduate Students

You’re not in this alone.
Get the most out of your graduate experience as you gain training, encouragement, and camaraderie through these departments and organizations.
Academic Integrity & Research Ethics (AIRE)

A GRADUATE STUDIES INITIATIVE TO PROMOTE THE PRACTICE OF ETHICS AND INTEGRITY IN ACADEMICS AND RESEARCH

Driven by UNM’s Scientific Integrity Plan, AIRE provides university-wide services designed to encourage the production of thoughtful and ethical research among students and faculty.

SERVICES INCLUDE

- **RCR Certification**: Responsible Conduct of Research (RCR) courses and certification
- **Confidential Consultations**: Available for individuals, groups, or departments
- **Curriculum Guidance**: Help for faculty and instructors in the creation of their own discipline-specific academic integrity and research ethics curriculum
- **Instruction**: Tailored presentations for students, faculty, staff, or research groups; coordination with research methods course instructors to include AIRE in their syllabi
- **Workshops & Courses**: Training and certification in academic integrity, research ethics, and the Responsible Conduct of Research

Contact

Location: University Advisement & Enrichment Center, B69
Phone: 505.277.3488
Email: Dr. William Gannon wgannon@unm.edu
Website: aire.unm.edu
Accessibility  
Resource Center

AN ORGANIZATION WHICH PROVIDES FOR STUDENTS WITH DISABILITIES THE TOOLS NECESSARY FOR THEIR ACADEMIC SUCCESS

The ARC is committed to providing comprehensive resources to the University community (faculty, staff, and student) in order to create equitable, inclusive, and practical learning environments.

SERVICES INCLUDE

- Verifying student disabilities and accommodation needs
- Recommending reasonable academic accommodations
- Informing students of their rights and responsibilities
- Problem-solving with students and, if necessary, instructors, to resolve student concerns regarding accommodations
- Descriptions of possible accommodations (also available on the ARC website)
- Access to non-ARC resources (available on the ARC website)

Although students are ultimately responsible for themselves, the ARC works with students and, when appropriate, with their instructors, to achieve positive solutions.

Contact

Location: Mesa Vista Hall, Room 2021
Phone: 505.277.3506
Email: arcsrvs@unm.edu
Website: arc.unm.edu
African American Student Services

SERVICES INCLUDE

- **Academic Advising**: Offered with a component of career counseling
- **Events and Programs**: A variety of opportunities tailored to the needs and interests of Black students
- **Student Environment**: A comfortable space with study tables, a computer lab with free printing, meeting areas, and cultural/social programs
- **Black Student Alliances**: Groups designed to support, advocate for, and uplift Black students
- **Advocacy and Liaison**: Help navigating the opportunities and challenges of being a Black student
- **Tutoring**: CAPS tutors in the Ethnic Centers Foyer on Wednesday nights
- **Scholarships/Funding Assistance**: Listings of available funding

The vision of African American Student Services is to cultivate Black Excellence at UNM through educational discourse, leadership development, holistic health and wellness practices, and community engagement.

Contact:

- **Location**: Mesa Vista Hall, Room 1130
- **Phone**: 505.277.5645
- **Email**: afro@unm.edu
- **Website**: afro.unm.edu

A POSITIVE, DYNAMIC, AND SUPPORTIVE ENVIRONMENT FOR STUDYING, FELLOWSHIP, AND NURTURING SUCCESS
American Indian Student Services provides a range of support programs for American Indian students in an effort to ensure their academic achievement and assist in the development of personal, cultural, and social success.

SERVICES INCLUDE

- **Academic and Financial Aid Advisement:** Help with academic processes and scheduling, degree plans, financial aid packages and options, and more

- **Events and Programs:** Opportunities tailored to the needs and interests of Indigenous students

- **Student Workspace:** A safe, inclusive, and friendly space with computers, printing, and study areas

- **Scholarships:** Listings of UNM, tribal, and private scholarships

Contact

Location: Mesa Vista Hall, Room 1119
Phone: 505.277.6343
Email: aiss@unm.edu
Website: aiss.unm.edu
The Career Services Center is here to help you reach your professional goals. It assists students, faculty, staff and alumni in developing, evaluating, and/or implementing career, education, and employment decisions.

SERVICES INCLUDE

- **Career Advisement**: Professional help to assess and achieve career goals, including mock interviews, resume aid, and more
- **Career Fairs**: Opportunities for students to connect with potential employers
- **Career Resource Lab**: A comprehensive electronic resource lab designed to support all facets of career development and employment search needs
- **Cooperative Education**: Opportunities to combine real work experience with academic studies
- **Job/Internship Listings**: Access to Handshake, a resource filled with job and internship postings, employer contacts, and career/industry profiles nationwide
- **On-Campus Recruiting**: Employer screenings of student resumes and on-campus interviews
- **Workshop Series**: Offerings to help students find and obtain employment

Contact

- **Location**: UAEC, Room 220
- **Email**: career4u@unm.edu
- **Phone**: 505.277.2531
- **Website**: career.unm.edu
The CTL is a unified collective of initiatives at UNM with the common goal of improving student learning from both sides of the classroom. They offer support and services for all UNM instructors, including grad students.

SERVICES INCLUDE

- **Individual Consultations:** Private, confidential conversations with the CTL director. Topics can include course design, assignment construction, student learning assessment, improving class atmosphere, active learning, or team-based learning.

- **Collaborative Peer Observations of Teaching:** Participants are matched with instructors in other disciplines; pairs conduct formative observations of each others’ teaching.

- **Graduate Teaching Academy:** Offered in conjunction with Graduate Studies, those who complete Academy requirements receive a non-transcripted certificate in college teaching.

- **Free Workshops:** Targeted workshops on changing topics are offered each semester.

Contact

Phone: 505.277.8452
Website: ctl.unm.edu
Center for Digital Learning

SUPPORT FOR INSTRUCTORS IN DESIGNING AND BUILDING ONLINE, HYBRID, AND WEB-ENHANCED COURSES.

Are you teaching online or including a web-based component in your course? The CDL provides both instructional design and media services to all instructors at UNM, empowering them to implement and assess evidence-based practices in their teaching.

SERVICES INCLUDE

- **Evidence-based Practices Courses**: Six-week intensive courses for instructors at UNM
- **Instructional Designers**: Support for instructors through the many stages of their online courses; services include help with course design, pedagogical strategies, and assessment tools
- **Media Services**: Help creating video, animation, graphics, and interactive media to enhance online courses
- **Workshops**: Sessions on different topics related to UNM Learn
- **Open Labs**: Opportunities for instructors to work on their courses in UNM Learn and receive help from instructional design professionals

Contact

**Location:** Woodward Hall 140C  
**Website:** cdl.unm.edu
The Center for Financial Literacy

A resource devoted to assisting the UNM community on their journey toward becoming financially successful.

The mission of the CFC is to empower and educate students with the tools they need to achieve financial independence and better manage their finances through skill-building, education, and financial relief.

SERVICES INCLUDE

- **Money Management Consultations:** One-on-one consultations with a peer coach to help students learn how to budget and plan for financial stress, find scholarships and avoid loans, develop a plan to pay existing student loans, build credit safely, and invest

- **Online Resources:** Substantial gatherings of resources available to UNM students, all available through the CFC’s website

- **Tax Help:** Filing of individual student taxes by a VITA certified tax preparer

- **Workshops:** Sessions to help educate and coach students on important financial topics

Contact

Location: University Advisement and Enrichment Center, Room 280
Email: cfc@unm.edu
Phone: 505.277.3361
Website: cfc.unm.edu
El Centro de la Raza

CULTIVATES A SUPPORTIVE COMMUNITY THAT HELPS STUDENTS DEVELOP SKILLS TO FULFILL THEIR LIFE LONG GOALS AND EXPECTATIONS

El Centro is committed to the success of Latinx/Hispanic students. Through academic, cultural, personal, and professional activities, as well as strategic partnerships, it supports the development of new leaders for the future of the Latinx/Hispanic community.

SERVICES INCLUDE

• Academic Guidance and Advocacy: Program specialists guide students through their academic careers, starting from the admissions process to graduation and beyond
• Commons Area: A safe space for students to gather
• Cultural Activities: Varied events and the Raza graduation ceremony
• Intercultural Research and Education Program: A bridge between UNM students and intercultural colleges in Mexico and Latin America
• Scholarships and Funding: Listings of internal and external opportunities, as well as help with scholarship applications
• Summa Academy: In addition to a $1000 scholarship, experienced faculty members share expertise with students on navigating the complex systems of graduate education and planning for academic careers

Contact

Location: Mesa Vista Hall, Room 1148
Website: elcentro.unm.edu
Email: elcentro@unm.edu
Phone: 505.277.5020
A CENTER DEDICATED TO HELPING GRADUATE STUDENTS SUCCEED ACADEMICALLY AND PROFESSIONALLY.

Graduate Support at CTL's mission is to increase graduate student retention, reduce time to degree completion, and foster graduate student learning communities across UNM through writing, statistics, and research support.

SERVICES INCLUDE

- **Graduate Online Writing Lab (GrOWL):** Review and feedback of writing and research projects
- **One-on-One Assistance:** Individual consultations in writing, statistics, ESOL, career, and dissertation support with a trained graduate consultant
- **Workshops:** Targeted offerings to help attendees build a variety of academic and professional skill sets essential to graduate student success
- **Writing Camps:** Quiet time and space to make significant progress on theses and dissertations
- **Writing Support Groups:** Check-in groups, review groups, and ESOL support groups for graduate students working on theses and dissertations

Contact

- **Location:** Mesa Vista Hall, Suite 1057
- **Email:** unmgrc@unm.edu
- **Phone:** 505.277.1407
- **Website:** ctl.unm.edu
Graduate & Professional Student Association

AS THE RECOGNIZED GRADUATE AND PROFESSIONAL STUDENT GOVERNMENT AT UNM, GPSA PROMOTES THE RIGHTS, INTERESTS, AND PROFESSIONAL DEVELOPMENT OF UNM’S GRADUATE AND PROFESSIONAL STUDENTS.

WHAT DOES GPSA DO?

1. Awards grant funds to graduate and professional students for research, travel, and conference presentations
2. Awards $1,000 scholarships to graduate students seeking to complete their degrees
3. Provides a computer lab with discounted printing
4. Represents graduate and professional students on University and Faculty Senate committees and before the UNM Board of Regents
5. Represents graduate and professional students on the Student Fee Review Board (SFRB)
6. Provides students the opportunity to represent their departments on the GPSA Council
7. Sends GPSA representatives to the New Mexico State Legislature to lobby for graduate student interests
8. Networks with the National Association of Graduate and Professional Students (NAGPS) and their Western Region

Contact

Location: Student Union Building Room 1021
Email: gpsaoff@unm.edu
Phone: 505.277.3803
Website: gpsa.unm.edu
The Center strives to create a welcoming and inclusive atmosphere for all members of the UNM and surrounding communities. It stands up against homophobia, values the worth and dignity of all people, strives to bring heightened visibility to LGBTQ people and issues, and promotes a campus community committed to equality and equal opportunity.

SERVICES INCLUDE:

- **Educational Resources:** Free materials surrounding issues of sexual health, relationships, and identity.
- **Free and Confidential Counseling:** One-on-one and group sessions
- **Hate/Bias Intake Center:** Documentation of hate or bias-motivated incidents; referrals and support for individuals experiencing hate or discrimination
- **LGBTQ Library:** A collection of books, magazines, and movies pertaining to LGBTQ individuals and the community
- **Lounge Area:** A safe and supportive environment in which to relax, study, or socialize; equipped with computers, a television, and an assortment of LGBTQ books and magazines
- **Rapid HIV Testing and Safe Sex Resources:** Free and confidential
- **Social Events:** Morning coffee time and regular events each semester

Contact

Location: 1919 Las Lomas NE
Phone: 505.277.LGBT (5428)
Email: lgbtqrc@unm.edu
Website: lgbtqrc.unm.edu
Men of Color Initiative

AN INITIATIVE DRIVEN BY THE CONVICTION THAT MEN OF COLOR ARE STRONGER TOGETHER

The Men of Color Initiative strives to increase access and success for male students of color at UNM. It provides students knowledge on how to navigate various educational and life decisions by utilizing student peers and mentors, staff, faculty, and community resources.

SERVICES INCLUDE:

- **Academic Support**: Works with academic advisors to help students create decisive, well-informed schedules
- **Career and Life Planning**: Assistance with career and life endeavors, both in the short and long terms
- **Coaching and Mentoring**: Peer mentoring to help build essential skills for academic, emotional, and personal success on campus and beyond
- **Community Engagement**: Service-based partnerships with campus and community organizations
- **Wellness**: Activities such as sport tournaments with an educational twist and learning opportunities focused on the importance of mental, physical, and spiritual well-being
- **Workshops and Events**: Opportunities geared toward skill-building and holistic personal growth

Contact

Location: University Advisement and Enrichment Center, Room 115  
Phone: 505.277.2015  
Email: menofcolor@unm.edu  
Website: menofcolor.unm.edu
If your thesis, dissertation, or other publishable research project uses human subjects (including interviews), you must receive approval from the Office of the IRB before you start researching. Luckily, the office’s friendly staff are ready to guide you through every step of the process.

SERVICES INCLUDE:

- **Individual Consultations**: Researchers can schedule an individual consultation to help you decide if an IRB application needs to be submitted, understand how regulations and policies apply to a project or activity, get an IRB application ready for review, and submit an IRB application through IRBNet.

- **IRB Workshops**: These brief sessions provide researchers with an overview of the IRB submission process and are designed to help faculty and students successfully submit IRB applications.

- **Required Training**: Researchers are required to complete a human subjects protections training (CITI) course prior to starting a human subjects research project at UNM. Training is valid for three years.

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**Contact**

**Location**: 1805 Sigma Chi NE  
Back basement entrance

**Phone**: 505.277.2644

**Email**: IRBMainCampus@unm.edu

**Website**: irb.unm.edu
Ombuds & Dispute Resolution

FREE CONSULTATION AND MEDIATION SERVICES FOR GRADUATE STUDENTS IN CONFLICT WITH COLLEAGUES, STAFF, ADMINISTRATORS, OR FACULTY.

ABOUT OMBUDS SERVICES

- The Ombuds Office provides students with a neutral, third-party to assist in conflict resolution processes.
- UNM Ombuds/Dispute Resolution Services are offered through Graduate Studies. These free, confidential consultation and mediation services are for graduate students stuck in conflicts with colleagues, staff, administrators, and/or faculty.
- This office works closely with the Office of Dispute Resolution Services for Faculty and the Office of Dispute Resolution Service for Staff as conflicts often cross student, faculty, and staff boundaries.
- Call the ombudsperson to schedule a confidential consultation.

We often struggle finding resolutions to conflict, and as a result our relationships and work suffer. Graduate students particularly are in unique positions with stress, education, collegial relationships, and work; interpersonal conflicts can occur as a result of these circumstances. The ombuds office is available to help.

Contact

Website: grad.unm.edu/resources/graduate-students/ombuds.html
Professional & Academic Workshops (PAW)

A campus-wide consortium of student support organizations that offer certificates, workshops, and speaker series for graduate students.

PAW’s wide assortment of workshops provide the training and development graduate students need to succeed academically and professionally. Whether you’re at the beginning, middle, or end of your academic journey, PAW workshops help you be your utter best.

SERVICES INCLUDE

- **Campus-Wide Workshop Listings:** PAW’s website serves as a centralized space for students to find workshops offered throughout campus. All workshops are free to attend and most are tailored to the needs of graduate students.

- **Certificate Programs:** Earn up to four non-transcripted certificates (in the areas of academic development, career development, research practices, and teaching skills) by attending designated workshops through PAW partners. Certificates enhance resumes or CVs and demonstrate to potential employers the breadth and depth of the bearer’s knowledge, skills, and training.

**Contact**

Location: University Advisement & Enrichment Center, B69 (workshop locations vary)

Phone: 505.277.3488

Website: paw.unm.edu
PNMGC believes in the power of peer support relationships to help all students succeed in their academic, professional, and personal lives. Through its peer mentorship program, PNMGC positively engages students’ identities, strengths, and interests to create leaders on campus, in classrooms, and in the broader community.

SERVICES INCLUDE

- **Peer Mentoring**: Program for graduate and undergraduate students at UNM
- **Research Presentations**: Opportunities for students to share their work
- **Scholarships**: Funding opportunities for peer mentoring participants
- **Social Dialogues**: Gatherings for student discussions
- **Workshops**: Offerings to build academic, professional, and leadership skills as well as offer support and networking
- **Faculty of Color Awards**: Recognition for outstanding UNM faculty, staff, and teaching assistants

Contact

- **Location**: Student Union Building Lobo Lair, Room 1046
- **Phone**: 505.277.7397
- **Email**: gradpeer@unm.edu
- **Website**: pnmgc.unm.edu

PNMGC believes in the power of peer support relationships to help all students succeed in their academic, professional, and personal lives. Through its peer mentorship program, PNMGC positively engages students’ identities, strengths, and interests to create leaders on campus, in classrooms, and in the broader community.
The mission of Recreational Services is to provide a wide variety of physical opportunities to enhance the educational, recreational, and cultural experiences for UNM’s diverse community.

SERVICES INCLUDE

- **Free Gym Access**: Facilities include weight and cardio rooms, swimming pools, racquetball courts, and tennis courts
- **Bike Shop**: Fee-based repairs and servicing
- **Classes and Clinics**: Educational sessions, how-tos, and a speaker series, some offered for free
- **Club Sports**: Varied sport and recreational activities which can be competitive, recreational, or instructional in nature
- **Fitness Classes and Personal Training**: Affordable offerings to improve and maintain physical fitness
- **Getaway Adventures**: Affordable instructional, educational, and recreational excursions
- **Intramural Sports**: Activities include flag football, soccer, volleyball, basketball, tennis, gold, and many others
- **Outdoor Equipment Rentals**: A one-stop shop for short or long-term rentals

**Location**: Johnson Center
**Phone**: 505.277.0178
**Website**: recservices.unm.edu
UNM's libraries house extensive physical and digital collections. They also provide computing and printing resources, study rooms, research data services and consultations, librarian assistance, and graduate courses for credit. Some graduate fellowships are available through Special Collections and the Center for Southwest Research.

Online Collections
University Library's vast online repositories of journal articles, eBooks, UNM theses and dissertations, and other materials are available to search 24/7.

Zimmerman Library
Located in the center of campus east of the duck pond, Zimmerman houses collections for education, humanities, and social sciences, as well as the Government Documents Collection. Zimmerman is the largest of the four libraries and has a large number of computers and study spaces. Zimmerman Library also houses the Center for Southwest Research and Special Collections and the Indigenous Nations Library Program.

Centennial Science & Engineering Library
Located underground just east of the Centennial Engineering Building, CSEL houses collections for the sciences, engineering, mathematics, and psychology, specialized computers and software, the Library’s Research Data Services program, and the Map and Geographic Information Center.

Fine Arts & Design Library
Located on the fourth floor of George Pearl Hall, FADL houses collections in architecture, landscape architecture, planning, art, art history, music, dance, and photography. FADL has group study rooms, media listening and viewing equipment and extensive CD, DVD and LP collections.

Contact
Phone: 505.277.9100
Text: 505.431.4711
Website: library.unm.edu
The Veteran and Military Resource Center provides education, job advisement, and administrative services to student veterans, their families, and active duty students, as well as outreach to military communities at large.

SERVICES INCLUDE

- **Connection to Campus Resources:** Established relationships with CAPS, the ARC, and SHAC
- **Green Zone Program:** Training for UNM faculty, staff, and students to better understand the experience of veterans, service members, and their families
- **Scholarship Information:** Listings for veterans and service members, available on the Center’s website
- **VetSuccess on Campus:** A program coordinated by a trained VA Vocational Rehabilitation Counselor to help veterans, service members, and qualified dependents succeed on campus and prepare for a viable career upon graduation
- **Vet-to-Vet Mentoring:** A peer mentoring program for veterans attending UNM

**Contact**

**Location:** Student Union Building, Suite 2002
**Phone:** 505.277.3181 505.277.3184
**Email:** vrc@unm.edu
**Website:** vrc.unm.edu
Women’s Resource Center

A PLACE OF ADVOCACY, SUPPORT, AND SAFETY FOR ALL MEMBERS OF THE UNIVERSITY OF NEW MEXICO AND GREATER COMMUNITY.

The WRC offers educational, social, and cultural programs to encourage women’s self-determination and community engagement. It also promotes awareness and advancement of women’s rights to ensure equity regardless of gender identity, sex, race, ability status, age, sexual orientation, economic class, or religious affiliation.

SERVICES INCLUDE

- **Counseling**: Short-term counseling, plus immediate support and referrals
- **Computer Pod and Printing**: A family-friendly environment with free printing
- **Mentorship and Leadership Program**: A supportive cohort for empowerment, retention, and educational success
- **Gendered Violence Prevention Program**: Comprehensive training focused on sexual violence awareness and prevention and bystander intervention
- **Breastfeeding Support Program**: Lactation rooms on campus and online links to lactation resources
- **Single Mothers Scholarship**: Awarded every spring semester

Contact

Location: Mesa Vista Hall, Room 1160
Phone: 505.277.3716
Email: women@unm.edu
Website: women.unm.edu
Discounts for Students

Every penny counts, especially in graduate school. Save money and take a break from your studies by utilizing these discount programs.
Lobo Perks

Use your Lobo Card to get discounted goods and services from vendors around Albuquerque and beyond! Visit the Lobo Perks website to learn more.

LOBOPERKS.UNM.EDU

Athletic Events Discounts

Students enrolled in at least six credit hours get free tickets to all UNM Athletic events. Visit their website to learn more.

GOLOBOS.COM

Popejoy Presents

Students enrolled in at least six credit hours receive up to 50% off Popejoy Presents tickets! Visit the Popejoy Presents website to learn more.

POPEJOYPRESENTS.COM