

**APPLICATION FOR CANDIDACY FOR THE DOCTORAL or MFA DEGREE**

This application is to be submitted to the Dean of Graduate Studies during the term in which you have passed the comprehensive examination and fulfilled any language or research skill requirement. Your application will be approved only if your graduate grade point average is at least 3.0 in courses taken since admission to the doctoral program as well as in all courses listed on this application. **The Application for Candidacy should be submitted for review/approval to the department for program signatures and, finally, submitted to the Dean of Graduate Studies by the end of the term that the PhD/MFA Comprehensive Examination is completed but no later than the term before he/she wishes to graduate.**

Please print legibly or type.

**1) Personal Information**

UNM ID Number: \_\_\_\_\_ Date: \_\_\_\_\_

Name (as it appears on UNM record):  
 \_\_\_\_\_  
 First Middle Last

Other Names used at UNM:  
 \_\_\_\_\_  
 First Middle Last

Local Address:  
 \_\_\_\_\_  
 Street City State Zip Telephone

Permanent Address:  
 \_\_\_\_\_  
 Street City State Zip Telephone

Email Address: \_\_\_\_\_

**2) Degree(s) currently held** (list degree, major, institution & date conferred for each): **Print legibly/ No Abbreviations**

Degree	Major	Institution	Date Conferred

**3) UNM Degree Sought: Select appropriate Degree option:** (list exactly as shown in the *University Catalog*)

Graduate Unit/Department: \_\_\_\_\_

- Doctoral Degree Only: PhD**  **MFA**  **EdD**   **Graduate Certificate Only**
- Doctoral Degree** (plus Graduate Certificate) : **PhD**  **MFA**  **EdD**

Degree Abbreviation (Primary Program)	Major	Banner Major Code
Degree Abbreviation (Secondary Program - Dual/Certificate) Major	Banner Major Code	

**5) Minor (if any):** If declaring a formal minor, additional paperwork is required \_\_\_\_\_

**4) Concentration (if any):** \_\_\_\_\_

**6) Term and year in which you expect to complete all requirements for this degree:** \_\_\_\_\_  
 Fall/Spring/Summer Year

**7) Catalog Year:** You must meet all the degree requirements of *any Graduate University Catalog* in effect since the first term enrolled in your doctoral program at UNM as long as continuous enrollment is maintained.

Which publication have you selected?  2009-2010  2010-2011  2011-2012  2012-2013  2013-2014  2014-2015  2015-2016  2016-2017

**PROGRAM OF DOCTORAL STUDY**

(Within each section list all courses in CHRONOLOGICAL ORDER.)

**8) DOCTORAL PROGRAM CREDITS** -- A minimum of 48 semester hours of coursework (some programs require more) plus 18 hours of dissertation credits; 24 hours of course work must be completed at UNM, of which 18 hours must be taken after admission to the doctoral program. The remaining 24 hours may include credit applied to a master's degree, 12 hours of UNM graduate credit taken prior to the doctoral program but not applied to a master's degree.

**A. MAJOR CREDITS:** Courses used to fulfill MAJOR requirements completed (or to be completed) at UNM after admission to your doctoral program. Place a check mark in the left hand column (labeled "c") for any course used to meet a specific core requirement of your program. For dissertation credits on the last line, show only the first term in which you intend to enroll in 699.

C	Dept & Course #	Course Title	Term Hrs	Grade	Term/Year (e.g. Fall/2007)	UNM Instructor
699		Dissertation Hours	18			

**9) MINOR OR SUPPORTING CREDITS:** Courses used to fulfill MINOR requirements completed at UNM after admission to your doctoral program.

C	Dept & Course #	Course Title	Term Hrs	Grade	Term/Year (e.g. Fall/2007)	UNM Instructor



### 13) LANGUAGE/SKILL REQUIREMENT HAS BEEN MET

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Verified by signature of Dissertation advisor

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1. During the term in which you have passed the comprehensive exam and fulfilled any language or research skill requirement, you should submit this application, accompanied by the signed forms that certify those requirements.
  2. After approval, changes may be made only upon written recommendation of the Chairperson or Graduate Director of the graduate unit to the Dean of Graduate Studies. Extensive changes require submission of a revised application.
  3. Credits used to fulfill requirements for any other degree may not be applied toward this degree, other than Master's Program Credits listed in Section 2 above
  4. The number of non-degree credits, extension credits, and transfer credits that may be applied toward this degree varies depending upon the *Catalog* selected, as well as the particular graduate program.
  5. Students are responsible for knowing all UNM graduate regulation and requirements related to their degree as well as those specific to their program.
- **Credits used to fulfill requirements for any other degree may not be applied toward this degree**
  - **You are responsible for knowing all UNM graduate regulations and requirements, as well as those specific to your graduate program. You are encouraged to obtain a *University Catalog* and obtain copies of your program's particular graduate requirements**

### 14) APPROVALS (Unit #1 – Primary)

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Signature of Student                      Date

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Signature of Major Advisor                      Date

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Major Advisor (printed or typed name)                      Date

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Signature of Faculty Graduate Director or Graduate Unit Chair                      Date

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Signature of Dean of Graduate Studies                      Date

### 15) APPROVALS (Unit #2 – Secondary Program - Dual/Certificate)

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Signature of Student                      Date

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Signature of Major Advisor                      Date

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Major Advisor (printed or typed name)                      Date

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Signature of Faculty Graduate Director or Graduate Unit Chair                      Date

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Signature of Dean of Graduate Studies                      Date

**FOR GRADUATE STUDIES USE ONLY**  
**Time limit for completion of degree:**

Review Date: \_\_\_\_\_

Degree: \_\_\_\_\_ Major: \_\_\_\_\_ Banner MajorCode: \_\_\_\_\_

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Plan I

Coursework [ ] \_\_\_\_\_ Required Courses: \_\_\_\_\_

Diss/Thesis [ ] \_\_\_\_\_

500 Min [ ] \_\_\_\_\_

Prob Max [ ] \_\_\_\_\_

Master's hrs [ ] \_\_\_\_\_

Lang/Skill (1) \_\_\_\_\_ (2) \_\_\_\_\_ Transf / ND / Ext / UG \_\_\_\_\_

GPS (3.0) \_\_\_\_\_ Instr. (50%) \_\_\_\_\_ Time Limit \_\_\_\_\_ Extension \_\_\_\_\_

Post Masters \_\_\_\_\_ 18 hrs after \_\_\_\_\_ 24 @ UNM \_\_\_\_\_ Doc / MFA Comp \_\_\_\_\_

Processor \_\_\_\_\_ Approved as presented this date \_\_\_\_\_