

CRN	DEPT. PREFIX	COURSE NUMBER	SECTION NUMBER	TERM/YEAR			

**STUDENT INFORMATION**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
UNM ID. Number      Phone Number

This class is being taken for shared credit

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date      UNM Email Address

By signing this form I accept the financial responsibility for all charges, tuition, and fees associated with this course.

This form is for use during the term before the course final or start of finals week, whichever comes first.

Transactions after Last Day to Add also require the "Enrollment Authorization - During the Term" Form.

Obtaining the required signatures is the student's responsibility. After signatures have been obtained, upload this form to [registrar.unm.edu](http://registrar.unm.edu). Select the "Forms" link on the left, and then choose "Upload Form."

**Official Use Only**

	AD	UG	NU	GR	NG	Prof
Student Level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Course Level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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#1 Graduate Studies Signature Date

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#2 Instructor's Signature Date

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#3 Student College Advisement Office Date

**Undergraduate student taking a class for graduate credit**

The student needs to be within 10 hours of earning the baccalaureate degree (senior), have an overall cumulative gpa of 3.0, and enroll in no more than 9 hours of graduate credit during that term. (6 hours during Summer term). #1, #2, and #3 signatures are required.

**Undergraduate student taking a graduate class for undergraduate credit**

Although courses numbered 500 and above are intended for graduate study, senior undergraduate students may receive undergraduate credit in such courses. #2 and #3 signatures are required.

**Non-degree undergraduate student taking a class for graduate credit.**

#1, #2 and #3 signatures are required. The student needs to demonstrate overall cumulative gpa of 3.0. Enroll in no more than 9 hours of graduate credit during that term (6 hours during Summer term).