Job Posting for Project Assistant

IT@UNM has various broadband initiatives underway throughout the state. The goal is to improve broadband access for our researchers, faculty, students and staff. A project assistant is sought that can assist with:

- Research on state and federal policy, legislation, funding and collaboration
- Research on existing state networks, to include funding and governance
- Materials Development, working with our marketing group, to provide materials to the community
- Current state of broadband in user friendly formats

Qualifications

Skills that will be required are:

- Research skills in general
- Ability to research statutes at the federal, state and local level
- Experience using digital creation and publishing tools such as Adobe to create effective marketing materials
- Data analysis capability including what if’s scenarios (using Excel)

Send your resume to:

Virgie Pino at virgie@unm.edu