Spanish Colonial Research Center (SCRC)

Call for Applications – Spring 2022 Assistantship

Project Description and Requirements

• SCRC Statement

The Spanish Colonial Research Center (SCRC) was established in 1985 for the purpose of developing and maintaining a documentary collection from Spanish, Mexican archives and domestic depositories. The SCRC maintains a collection of over 500,000 pages of Spanish colonial documents and 8,000 maps and plans from 33 foreign archives related to the broader history of our national story and heritage which is shared with Spain, Mexico, and Regional Native American tribes of North America. Additionally, the SCRC serves as a training opportunity for students in the areas of Spanish paleography, classification of documents, and historical methodology.

• Goals of the Project

The three-fold purpose of the SCRC is to create, maintain and curatorially classify documents in the research database on Spanish Colonial and Mexican Territorial period documents gathered in foreign archives of Spain, Mexico, France, England, Italy as well as U.S. depositories. The SCRC disseminates such historical information to researchers as well as Federal, NM State and Local entities inclusive of libraries, genealogical associations, open space units, parks and museums.

In compliance with the three-fold purpose of the SCRC, designated project work will be accomplished by one Graduate Assistant under the direction of the director of the Spanish Colonial Research Center.

The assistantship will be .50 FTE, i.e. 20 hours per week. Tuition reimbursement not included.

• Knowledge, Skills and Abilities

-Knowledge of history, particularly Colonial Latin American History.

-Computer skills to create spreadsheets, digitize specific documentary collections and as needed, perform required bibliographic searches.

-Spanish Paleographic skills in reading and deciphering old Spanish script as written in documents is preferred for the classification of documents, translations and transcriptions of same.

-Linguistic abilities: Spanish proficiency in speaking, reading, and writing as well as the ability to translate texts from Spanish to English.

Please review the application packet and respond accordingly. Submit applications to jpsa@unm.edu.