

Workshop Certificate Program



What is PAW?

PAW (Professional & Academic Workshop) is a campus-wide consortium of student support organizations that offer workshops and speaker series for the benefit and improved success of graduate students. Although workshops are generally tailored to the needs of grad students, in most cases all students, faculty, and staff are welcome to attend. PAW was created through Graduate Studies to reduce redundancy of offerings, improve attendance and relevancy of the workshops offered, and to provide a current calendar to alert participants of upcoming events. The calendar also allows partners a chance to arrange scheduled workshops to avoid overlap with other offerings.

As with all our partners, Graduate Studies itself seeks to provide tools and support for graduate students throughout their academic journey— from their acceptance, to successful scholarship, to completion of their theses, dissertations and degrees, and onward to the workforce, whether it be in industry, business, or academia.

Our Partners

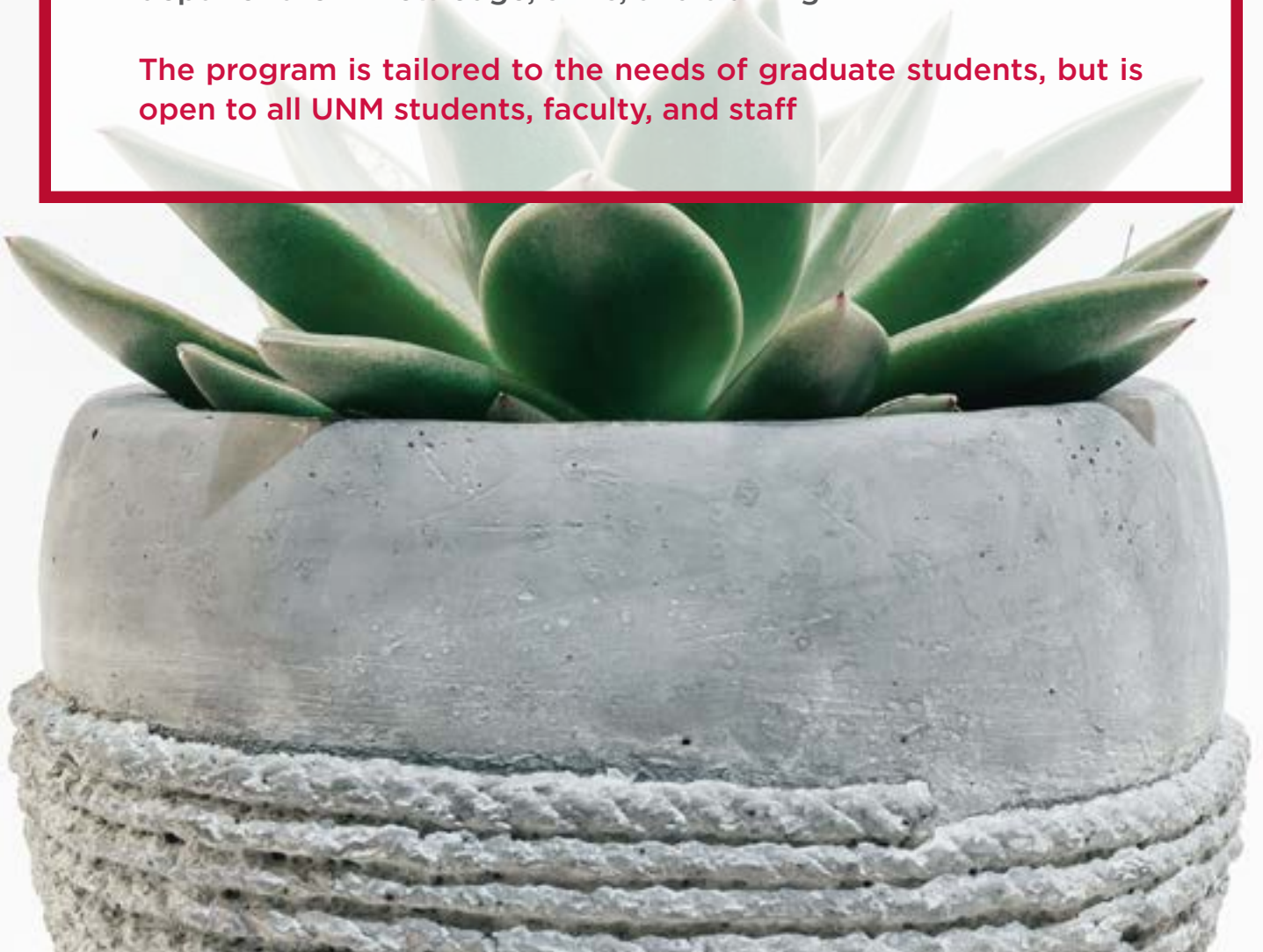
Participating student support organizations (partners) work together to assess workshops, provide certificates of completion, and coordinate marketing.

- Academic Integrity & Research Ethics (AIRE)
- Advancing Womxn in Science
- Alumni Relations
- Career Services
- Center for Teaching & Learning
 - Center for Digital Learning
 - Center for Teaching Excellence
 - Graduate Resource Center
- Feminist Research Institute
- Global Education Office (GEO)
- Graduate & Professional Student Association (GPSA)
- Graduate Resource Center (GRC)
- Graduate Studies
- Office of the Institutional Review Board (IRB)
- Project for New Mexico Graduates of Color (PNMGC)
- Special Education
- Student Health & Counseling
- University Libraries (SHAC)

What is the Workshop Certificate Program?

Sponsored by Graduate Studies, the program gives graduate students the opportunity to earn up to four non-transcribed certificates by attending designated workshops through PAW partners. Students can use certificates to enhance their resumes or CVs and demonstrate to potential employers the breadth and depth of their knowledge, skills, and training.

The program is tailored to the needs of graduate students, but is open to all UNM students, faculty, and staff



How to Earn Certificates



ATTEND 12 WORKSHOPS WITHIN YOUR CERTIFICATE AREA



DOCUMENT YOUR ATTENDANCE AT WORKSHOPS USING THE PAW PASSPORT.



SUBMIT YOUR COMPLETED PASSPORT TO THE PAW OFFICE TO RECEIVE YOUR BEAUTIFUL CERTIFICATE!

Four Certificate Areas



**ACADEMIC
DEVELOPMENT**



**RESEARCH
PRACTICES**



**CAREER
DEVELOPMENT**



**TEACHING
SKILLS**



Academic Development

Maybe you're a new graduate student, confused about expectations within the academy. Or maybe you're a seasoned veteran, struggling to juggle your emotional health with the demands of completing a thesis or dissertation. Whatever stage you find yourself in, a certificate in Academic Development can help you make the most of your time at UNM, and beyond.

EXAMPLES OF ELIGIBLE WORKSHOPS INCLUDE

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|---|--------------------------------------|
| Academic Peer Mentoring (PNMGC) | How to Present at a Conference (GRC) |
| Anti-Racism (PNMGC) | Learning Excel (GRC) |
| Basic Prezi (GRC) | Literature Reviews (GRC) |
| Building a Bibliography with Zotero (GRC) | Micro-Aggressions (PNMGC) |
| Coping with Anxiety, & Depression (SHAC) | Qualitative Analysis (GRC) |
| Critical Reading Skills (GRC) | Quantitative Analysis (GRC) |
| Designing a Better Academic Poster (GRC) | Stress Management (SHAC) |
| Digital Humanities (GRC/Libraries) | Test Anxiety (SHAC) |
| Endnote & Endnote X (GRC) | Thesis/Dissertation Formatting (GS) |
| Grant Writing (GRC) | Time Management (GRC) |

Workshop offerings vary by semester. Check the PAW website for the latest listings!



Career Development

Sometimes students get so wrapped up in their studies and the demands of academic life that they aren't ready for the processes and demands of the job markets and workplaces that await them. A certificate in Career Development will prepare you to not only apply for jobs and get hired, but will contribute to an intellectual and emotional skill set that will help you thrive in the workplace.

EXAMPLES OF ELIGIBLE WORKSHOPS INCLUDE

Academic & Alternative Careers (CTL)	Overcoming Impostor Syndrome (GRC)
Academic & Professional Careers (GRC)	Resume Rescue (CS)
Anger Management (SHAC)	Salary Negotiation (CS)
Assertive Communication (SHAC)	Social Issues (GEO)
Basic Prezi (GRC)	Stress Management (SHAC)
Compelling Communication (GRC)	Tax Information Sessions (GEO)
Grant Writing (GRC)	Time Management (SHAC)
LinkedIn Workshop (CS)	Transitioning from College to Career (CS)
Micro-Aggressions (PNMGC)	Work Visas & Permanent Residency (GEO)
Networking 101 (CS)	Writing Resumes for Educators (CS)

Workshop offerings vary by semester. Check the PAW website for the latest listings!



Research Practices

Research is a complex process, but understanding its components doesn't need to be a difficult endeavor. A certificate in research practices will prepare you to tackle research projects, of all sizes, in an ethical, legal, and effective way. Your certificate will also demonstrate your commitment to and knowledge of research excellence to academic committees and hiring boards.

EXAMPLES OF ELIGIBLE WORKSHOPS INCLUDE

Authorship & Peer Review (AIRE)

Avoiding Plagiarism (AIRE)

Basic Prezi (GRC/Libraries)

Building a Bibliography Using Zotero (GRC)

Data Reproducibility (AIRE)

Designing Better Academic Posters (GRC)

Endnote & Endnote X (GRC/LIBRARIES)

Grant Writing (GRC)

How to Present at a Conference (GRC)

Writing a Literature Review (GRC/Libraries)

IRB Elements (IRB Office)

IRB Net (IRB Office)

IRB Protocol & Consent (IRB Office)

IRB Workshops (IRB Office)

Qualitative Analysis (GRC)

Quantitative Analysis (GRC)

Responsible Conduct of Research

Certification Sessions (AIRE)

Theses & Dissertations 101 (GRC)

Wikipedia Edit-a-Thon (Libraries)

Workshop offerings vary by semester. Check the PAW website for the latest listings!



Teaching Skills

Excellent teachers aren't born; they're crafted. They're innovative, intelligent, and informed, and they use these qualities to engage students and promote learning and development. Build and refine your teaching abilities by earning your Classroom Skills certificate. Doing so will not only improve your classroom performance but will also demonstrate to hiring boards your commitment to academic excellence.

EXAMPLES OF ELIGIBLE WORKSHOPS INCLUDE

Anger Management (SHAC)	Global Engagement at UNM (CTL)
Anti-Racism (PNMGC)	Online Class Discussion Strategies (CTL)
Assertive Communication (SHAC)	Peer Mentorship (PNMGC)
Basic Prezi (GRC/LIBRARIES)	Stress Management (SHAC)
Compelling Communication (GRC)	Style Manuals & Avoiding Plagiarism (GRC)
Course Design Institute (CTL)	Teaching Across Cultural Strengths (CTL)
Creating & Using Rubrics (CTL)	The Learning Cycle (PNMGC)
Effective Multiple-Choice Tests (CTL)	Tips for Academic Success (SHAC)
Giving Quality Feedback (GRC)	Using iClickers (CTL)

Workshop offerings vary by semester. Check the PAW website for the latest listings!

Frequently Asked Questions

Q: I noticed that some workshops are valid for multiple certificate tracks. Can I apply credit from one workshop to more than one certificate track?

A: Attendance to a single workshop can be applied for credit on up to two certificate tracks, but each certificate track may include no more than three dual-use credits. This means that at least nine of the twelve credits for any given certificate are "single-use," meaning they have only been applied to that individual certificate.

Q: I attended some workshops before the Certificate Program was put into place, but which are now listed as Designated Workshops within the program. Can I use that attendance for credit on a certificate?

A: Absolutely! If you previously attended a workshop that now falls within a certificate track's designated curriculum, you can use it towards a certificate.

CLICK
HERE
FOR
FORM

Q: I attended an on-campus workshop that wasn't listed on the PAW website, but I think its topic applies to one of the certificate tracks. Can I use this attendance for credit for a certificate?

A: There's a good chance you can! Submit a UNM Workshop Credit Transfer Petition through the PAW website; a staff member will review your request and inform you once a decision has been made.

CLICK
HERE
FOR
FORM

Q: Can I apply workshops taken at other universities to a PAW certificate?

A: Probably! Submit a Non-UNM Workshop Credit Petition through the PAW website; a staff member will review your request and inform you once a decision has been made.



**Get
Started
Today!**

**VISIT
PAW.UNM.EDU
TO DOWNLOAD
YOUR PASSPORT
AND SEARCH FOR
WORKSHOPS!**